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**SECRET**

**SUBJECT: Additional Justification for Personnel - FY 1973**

significant rate. The overtime presently being worked by CMS personnel on station modifications attests to the Section's excessive workload. Without additional help, CMS will soon be forced to commercial contracting to accomplish modification and repair work.

2. As further background information, the following historical data on the original Building Planning Staff (BPS) is provided in support of the request for staffing the current BPS:

a. Historical records indicate that BPS was established in 1952 by the assignment of seven persons from the Office of Logistics (OL). The staff gradually expanded during the Building planning and design stages through 1955 by the assignment of additional personnel from OL and detailees from other components of the Agency and GSA. The staff complement in 1955 was comprised generally as follows:

Chief	1 OL
Deputy Chief	1 OL
Engineers	4 OL
Architects	4 OL (2); GSA (2)
Draftsmen	2 OL
Secretaries	2+ OL (2); pool secretaries provided
Detailees	5 DD/I, DD/P, DD/S, OC, and OS

**TOTAL 19**

In addition there were two full-time detailees from the Office of Security (OS) assigned to the Building architect's office in New York City.

b. The above staff underwent certain changes during the construction period. However, during the final phases of construction and preparation for moving into the new Building, the staff was generally comprised as follows:

Chief	1 OL
Deputy Chief	1 OL
Admin Assistant	1 OL
Secretaries	2+ OL and pool
Architects	4 OL (2); GSA (2)
Space Analysts	3 OL
Draftsmen	2 OL

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Engineers	3	OL
Move Plans & Coord	5	OL (4); OS (1)
Detailees	5	DD/I, DD/T, DD/S, OC, and OS
TOTAL	27	

In addition to the above, OS had between two and nine persons on the construction site during this period.

c. Personnel records reflect assignment of three additional slots for BP3 to OL on 14 August 1955 and three more on 7 October 1955. The remainder of the OL positions were absorbed by OL. At the time, OL had a ceiling of [ ] with only [ ] on duty, thus alleviating the need for additional positions to meet requirements for BP3.

/s/ John F. Blake

John F. Blake  
Director of Logistics

Distribution:

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